



EXHIBITOR INFORMATION PACKAGE

1. SETUP & DISMANTLING

Setup:	28 October 2026 (after 17:00).
Exhibition:	28-29 October 2026 (08.00 – 17.00)
Dismantling:	29 October 2026 from 18:00.

2. LOGISTICS & FACILITIES

Venue provides electricity, high-speed Wi-Fi, and 24/7 security. Exhibitors are responsible for transport, insurance, and booth staffing during opening hours.

Exhibitor Catering (Booth Staff Meals)

- **Premium Booth (3m x 2m – GHS 6,000 excl. VAT & levies);** Includes up to **3 exhibitor staff lunches per day** during the exhibition.
- **Standard Booth (2m x 2m – GHS 4,000 excl. VAT & levies)** Includes up to **2 exhibitor staff lunches per day** during the exhibition.

Important Notes:

- Lunch is provided only to registered booth staff.
- Meals are not transferable to visitors or guests.
- **Additional meal vouchers may be purchased at (GHS 550 per meal) from the organisers at the venue. Please notify the organisers in advance.**

3. KEY DEADLINES

Payment upon booking.

Logo & profile submission: 05 October 2026. B2B form: 05 October 2026.

Exhibitor briefing: early October 2026.

4. EXHIBITION RULES

Booths confirmed upon payment. No-shows are non-refundable. Booth staffing required during opening hours. No subletting allowed. The Event Organisers may reallocate booths for operational needs.

5. BUSINESS MATCHMAKING

Exhibitors will access structured B2B meetings with European companies and investors, coordinated by EuroCham Ghana. Participation requires submission of the B2B form.

6. CONTACT

EuroCham Ghana Secretariat

email: admin@eurochamghana.eu ☎ +233 204 685 074



Osu Close, Plot 7, Accra, Ghana
 Tel: +233 (0)204 685 074
 Email: info@eurochamghana.eu
 Web: www.eurochamghana.eu